

REPUBLIC OF KENYA
VIHIGA COUNTY GOVERNMENT

P.O. BOX 344-50300 MARAGOLI

Quotation No: RFQ/VCG/255/2017-2018

Seller's Name and Address:

M/s.....

P.O. Box

Date:.....

You are invited to submit quotation on materials listed below

Notes:

(a). This is not an order. Read the conditions and instructions on reverse before quoting

(b). This quotation should be submitted in a plain wax sealed envelope marked " quotation No. For SUPPLY AND DELIVERY OF UNIFORMS FOR ENFORCEMENT OFFICERS DEPARTMENT OF A&CCA and be addressed to reach the buyer or be placed in the quotation/Tender Box not later than 18TH MAY, 2018

(c). Your quotation should indicate final unit price includes all costs for delivery, discount, duty and sales tax

(d). Return the original copy and retain the duplicate for your record

Item No.	Item Description	Unit of Issue	Quantity Required	Unit Price (Kshs).	Total Price	Days to Delivery	Brand	Country of Origin	Remarks
	Please quote for SUPPLY AND DELIVERY OF UNIFORMS FOR ENFORCEMENT OFFICERS DEPARTMENT OF A&CCA	No.							
									NB: Attach VAT/Exemption Certificate Registration /incorporation Fill S33 Fully & Return it

FOR OFFICIAL USE ONLY

Seller's Signature & Stamp

.....
.....

Date:

Opened by: (1)..... Designation.....
(2)..... Designation.....
(3)..... Designation.....
Date:.....

Signature.....
Signature.....
Signature.....
Time:.....

QUOTATON NO.: RFQ/VCG/255/2017-18

Please quote for the SUPPLY AND DELIVERY OF UNIFORMS FOR ENFORCEMENT OFFICERS DEPARTMENT OF A&CCA

ITEM NO.	Description	QNTY	UNIT COST	TOTAL COST KSHS.
1.	Working uniform 2pairs	110		
2.	Ceremonial uniforms 2 pairs	110		
3.	Boots 2pairs	110		
4.	Belts	110		
5.	Line yard	110		
6.	Barrets	110		
7.	Military sweaters	110		
8.	Coat of arms	110		
9.	Rain coats	110		
10.	Whistles	110		
11.	Cane sticks	110		
12.	Rank badges	110		
13.	Socks 2 pairs	110		
14.	Name tags	110		
15.	Commanding swords	1		
16.	Pace stick	110		
17.	Search stick	110		
18.	Ties	110		
19.	Pea cape	110		
20.	Hand cuffs	110		
	TOTAL			

Supplier's Signature and stamp:.....

Date :.....

CONDITIONS

1. The general Conditions of Contract with the Government of Kenya apply to this transaction
2. The offer shall remain firm for 60 days from the closing date unless otherwise stipulated by the seller
3. The buyer shall not be bound to accept the lowest or any other offer, and reserve the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offers when required will be provided free, and if not destroyed during tests will upon request, be returned at the sellers expenses.
5. Days to delivery MUST not exceed 30 days from date of order

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections be made and initialed by the persons signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should also be rubber stamped
4. Each quotation should be separately in sealed envelope with the quotation Number endorsed on the outside. Descriptive literature or samples of the items offered may be forwarded with quotation.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed here on.

CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business

You are advised that it is a serious offence to give false information on this form

<p>Part 1 – General:</p> <p>Business Name</p> <p>Location of business premises.</p> <p>Plot No..... Street/Road</p> <p>Postal Address Tel No. Fax E mail</p> <p>Nature of Business</p> <p>Registration Certificate No.</p> <p>Maximum value of business which you can handle at any one time – Kshs.</p> <p>Name of your bankers Branch</p>																									
<p>Part 2 (a) – Sole Proprietor</p> <p>Your name in full Age</p> <p>Nationality Country of origin</p> <ul style="list-style-type: none"> • Citizenship details 																									
<p>Part 2 (b) Partnership</p> <p>Given details of partners as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;"></th> <th style="width: 30%;">Name</th> <th style="width: 20%;">Nationality</th> <th style="width: 20%;">Citizenship Details</th> <th style="width: 10%;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>4.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>		Name	Nationality	Citizenship Details	Shares	1.	2.	3.	4.
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4.																					
<p>Part 2 (c) – Registered Company</p> <p>Private or Public</p> <p>State the nominal and issued capital of company-</p> <p style="padding-left: 20px;">Nominal Kshs.</p> <p style="padding-left: 20px;">Issued Kshs.....</p> <p>Given details of all directors as follows</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 20%;">Name</th> <th style="width: 20%;">Nationality</th> <th style="width: 20%;">Citizenship Details</th> <th style="width: 10%;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>		Name	Nationality	Citizenship Details	Shares	1.	2.	3.					
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*If Kenyan citizen, indicate under “Citizenship Details” whether by Birth Naturalization or Registration