

VIHIGA COUNTY GOVERNMENT



OFFICE OF THE GOVERNOR

P.O. BOX 344-50300

MARAGOLI

VACANCIES

Pursuant to the provisions of the County Government Act, No. 17 of 2012 Section 35, 36, 44 and 45, the office of the Governor wishes to consider applications from highly qualified, results-oriented and self-motivated Kenyan citizens for appointment to the following positions:

I. COUNTY DIRECTOR INTERNAL AUDITOR- Job Group “R”.

The internal Auditor will be attached to the office of the County Secretary

Duties and responsibilities

- Overall management of Internal Audit services.
- Formulation of County Internal audit policies.
- Oversee Implementation of Internal audit Policy.
- Ensure professional internal audit standards are followed.
- Prepare audit reports as required by relevant legislation.
- Training and skills development of internal audit staff.
- Any other duties as assigned.

Requirements for Appointment

- Bachelor’s degree in commerce (Finance I accounting option) from a recognized university or equivalent qualification.
- Must have a master’s degree in relevant field from a recognized university
- Must be a member of the ICPAK and possess a practicing certificate
- Minimum (3) years’ experience.
- Demonstrate an understanding of national goals in policies and development objectives.
- Experience and knowledge of the Public Finance management.
- Proficiency in Computer applications.
- Good Communication and interpersonal Skills.

Terms of Service: Contract

Salary: As per the Salaries and Remuneration Commission

Interested serving officers are eligible to apply.

Requirements for all applicants

1. National Identity card
2. Academic certificates.
3. Professional certificates
4. Any other relevant testimonials
5. Comply with Chapter Six of the Constitution by providing the following current clearances:
 - (a) Police Clearance Certificate from CID
 - (b) Tax compliance Certificate from Kenya Revenue Authority
 - (c) Ethics and Anti-Corruption Commission Form
 - (d) Clearance Certificate from HELB (where applicable)
 - (e) Clearance from any Credit Reference Bureau

Hand Delivered applications should be submitted in a sealed envelope to the office of the Secretary County Public Service Board, on or before 8TH September, 2017, by 5: 00p.m Governors Building ,Ground Floor Room 3.

The position applied for should be clearly indicated on top of the envelop

**THE SECRETARY/CEO
COUNTY PUBLIC SERVICE BOARD,
P.O. BOX 344-50300
MARAGOLI**

County Government of Vihiga is an equal opportunity employer

Women and persons living with disabilities are encouraged to apply

Canvassing will lead to automatic disqualification

Only shortlisted Candidates will be notified.

Those with certificates from foreign institutions must have them certified by the relevant authority.