

COUNTY GOVERNMENT OF VIHIGA



DEPARTMENT OF PHYSICAL PLANNING, LAND & HOUSING

P.O.BOX 344-50300

MARAGOLI

REQUEST FOR EXPRESION OF INTEREST (EOI) (CONSULTING SERVICES-FIRMS SELECTION)

Assignment title: Preparation of Kaimosi-Cheptulu Local Physical Development Plan

CONTRACTNO.VCG/EOI/PPL&H/014/2018 – 2019 date: 09/10/2018

County Government of Vihiga wishes to invite Expression of Interest for consulting services. The consulting services include undertaking the preparation of Kaimosi-Cheptulu Local Physical Development Plan covering the entire area of Kaimosi and Cheptulu

The scope of services will consist of but not limited to:

- 1) The preparation of the GIS based spatial development plan.
- 2) Provide strategic guidance in respect of the location and nature of development within the planning area.
- 3) Set out basic guidelines for a land use management system in the planning area taking into account any guidelines, regulations or laws as provided for under the Article 67 (2) (h) of the Constitution.
- 4) Analyze the urbanization trends and identify strategic towns and urban centers for priority of other detailed planning, and urbanization programs.
- 5) Provide a detailed GIS based resources inventory for water, agriculture, livestock, forest, energy, tourism, minerals, health, education, infrastructure and environment.

- 6) Assess the infrastructure and services level and distribution and enable the County prioritize investments in infrastructure development, tourism and industry.
- 7) To convene stakeholders' meetings and workshops to create awareness and sensitize them so as to ensure ownership of the plans and compliance during implementation.
- 8) Build capacity within local staff for effective maintenance and management of the developed GIS.
- 9) Presentation of the plans for consideration and recommendation to the County Assembly of Vihiga for approval and subsequent gazettelement.

The duration of the service is expected to be six(6) months.

The Department of Physical Planning, Lands and Housing now invites eligible consulting firms ("consultants") to indicate their interests in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services.

The short listing criteria are:

- a) Experience in similar undertakings to include an urban environment in a developing country.
- b) Have undertaken similar assignments.
- c) Financial capabilities and commitment; and
- d) Availability of appropriate skills among staff.

The EOI documents **MUST** be accompanied by copies of the following;

- a) Company profile
- b) Certificate of business incorporation
- c) Valid Tax Compliance Certificate
- d) Details of at least two similar projects undertaken
- e) List of at least two references from organizations the firm has offered similar services

The Department of Physical Planning, Lands and Housing on behalf of the County Government of Vihiga will provide overall policy framework, quality control, any support material and documents for the project during the plan preparation.

The consultant firm shall be responsible for provision of all equipment and services required for the fulfillment of its obligations under the contract. Further information can be obtained at the address below during office hours from 0800 to 1700 hours

from Monday to Friday excluding lunch hour (1300 to 1400 hours) and public holidays.

Expression Of Interest must be delivered in written form to the address below (in person or via post) on or before **29th October 2018 at 11:00AM**. For those submitted by package, it should be clearly marked Contract No **VCG/EOI/PPL&H/014/2018 - 2019** consultancy service for the preparation of Kaimosi-Cheptulu Local Physical Development Plan within Vihiga County.



HEAD OF SUPPLY CHAIN MANAGEMENT SERVICES
FOR: COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE
COUNTY GOVERNMENT OF VIHIGA
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The bids shall be opened thereafter at the County Headquarters offices in the presence of the bidders or their representatives who choose to attend. The EOI will be evaluated and qualifying firms issued with Request for Proposal (RFPs) documents.