

MINUTES OF THE 1ST VIHIGA MUNICIPALITY BOARD MEMBERS MEETING
HELD AT SOSA COTTAGES ON 8TH NOVEMBER 2018

Attendance

Name	Title	Attending	Excused
Hon. Henry M. Lumbasio	Outgoing CECM-Physical Planning, Lands and Housing	✓	
Lucy IjaiSimiyu	Chief Officer- Physical Planning, Lands and Housing	✓	
Dorcas Wodera	member	✓	
Isaac Nyamweno	member	✓	
Andrew Ahuga	member	✓	
Carolyne Andahi	member	✓	
Mwanaidi M. Abdi	member	✓	
Eng. Josephat Amadi	member	✓	
David Kikaya	member	✓	
Seth Ambale	member	✓	
Nicholas Simani	member	✓	
Duncan Kuria	Director-Physical Planning. Acting Municipal Manager	✓	
In Attendance			
Eng. Elvuna Keseko	Incoming CECM-Physical Planning, Lands and Housing	✓	

Agenda

1. Election of board Chairman
2. Election of board Vice Chairman

Minute	Description	Action
Introduction	<p>The CECM for physical planning lands and Housing chaired the session. He briefed members that HE, the Governor would like to issue the Municipality charter to the chairman of the board and therefore it was crucial that the board met and conducted election for the position of chairman and vice chairmans per article 17 (2) of the Urban Areas and Cities Act.</p> <p>The chair of the meeting instructed members that if the Chairman was a man then the vice chairman should be a woman and vice-versa.</p>	All
Declaration of interest for position of Chairman of Vihiga Municipality board.	A question was put asking those interested in the position of chairman to declare their interest. Two members declared interest; Professor David Kikaya and Eng. Josephat Amadi. Mrs. Dorcas Wodera told the meeting that she was interested but withdrew her	All

	interest and instead would vie for the position of Vice chairman.	
Election for chairman	The two candidates contested for the position and secret ballot was used. Eng. Amadi got 5 votes against professor Kikaya's 4 votes. Eng. Amadi was declared the winner and hence became the first Chairman of Vihiga Municipality board.	All
Declaration of interest for the position of Vice Chairman of Vihiga Municipality board	Mrs. Dorcas Wodera was the only candidate that declared interest for the position and thus was declared to have won unopposed	All
Chairman remarks	The chairman thanked members for conducting peaceful elections. He proposed that after the meeting the board members should escort him to the Governor's office to unveil the Municipality charter. The meeting was informed of the requirement of the law that the board should have 4 quarterly meetings per year but special meeting can be called when need arises.	All
Meetings of the board	It was proposed that the board should meet and prepare a plan for meetings. It was agreed that the board will meet on Tuesday 13 th in the Governor's boardroom at 10am. Committees of the board will be discussed during this meeting.	All
Induction Meeting	An induction for the board should be organized within the next two weeks. The board members proposed a need to be taken on a reconnaissance tour of the municipality soonest and members of the board are willing to work without facilitation so long as reimbursements will be done when funds become available. Municipal manager was tasked with forwarding documents on KUSP to the members.	Lands Dept

Chair sign.....

Secretary sign