

# 1<sup>ST</sup> UDG HALF YEARLY PROGRESS REPORT



## Half year progress report on use of the Urban Development Grant

(Period from 1<sup>st</sup> July 2018 to 31<sup>st</sup> December 2018)

**COUNTY: VIHIGA COUNTY**

**MUNICIPALITY: VIHIGA MUNICIPALITY**

### I.OVERALL

Does the Municipality have an approved Municipal Charter ( indicate gazette number and date)	GN NO. 10412 DATE 3-10-2018
Does the Municipality/ City have a Municipal/City Manager ( provide name and contacts)	Mr. Duncan Kuria- 0721949183
Does the Municipality have an approved Municipal Board ( yes/no)	YES
If No, what is the status of establishing the Municipal /City Board ( not established, pending court case, pending county assembly approval)	
Have public participation meetings been held by the Urban Boards in the past 6 months? (state the number)	2

**Has a Special Purpose Account for UDG been YES  
opened? (Yes/No)**

Please provide the signatories to that account ( Name and Position)	Livingstone Luvaste Imbayi - Chief Officer Finance Lucy Ijai Bureza- Chief Officer Lands Dr. Jairus Boston Amayi- actng Municipal Manager
Have there been any challenges in opening and operation the SPA account?	NO
Does the municipality have a designated/line budget vote?	YES

**INTRODUCTION**

The centre-piece of KUSP IS Urban Infrastructural Capital Development Grant called the Urban Development Grant (UDG).

The objective of the Urban Development Grant (UDG) is to incentivize the establishment of urban governance structures and the establishment of a dedicated budget for urban development and urban service provision.

**ACHIEVEMENTS**

During the financial year under review, the municipal achieved the following milestones:

1. Approval of the municipal charter by Vihiga County Assembly is a major achievement that took place in the 1<sup>st</sup> quarter of the year.
2. Identification of board members, vetting and eventually appointment was a key milestone. This was followed by unveiling of the municipal board members in a lively swearing in ceremony held at the County headquarters and attended by the top leadership of the County.

3. Formation of County Project Coordination Team (CPCT) as well as the appointment of an acting municipal manager was also an achievement in the second quarter of the financial year.

### PROJECT IMPACT ASSESSMENT

S/no	Project	Impact	Remarks
1	High Mast Lights	<ul style="list-style-type: none"> <li>• Creation of employment (24 hour economy)</li> <li>• Boosted economy</li> <li>• Increased security</li> </ul>	The project has been perceived well by the public.
2	Garbage Bins	<ul style="list-style-type: none"> <li>• Reduce environmental degradation</li> <li>• Improved living conditions(health)</li> <li>• Increased awareness on clean environment</li> </ul>	Life expectancy is expected to go higher Created an instilled discipline of the public in keeping the environment clean
3	Trucks(Garbage compacting, skip loader and exhauster)	<ul style="list-style-type: none"> <li>• Reduce environmental degradation</li> <li>• Improved living conditions(health)</li> <li>• Increased awareness on clean environment</li> </ul>	Life expectancy is expected to go higher Created an instilled discipline of the public in keeping the environment clean

## PROJECT ACTIVITIES AND THEIR IMPLEMENTATION STATUS

### Status of implementation (as compared to Gantt chart in the annual plan)

NO	Project	activities	Implementation status	Major problems/bottlenecks
1.	Supply of one garbage compacting truck 10 tonnes	-Stakeholders comments -Identification of sites -Preparation of Bill of Quantities (BQs) -Advertisement -Evaluation -award	Tender has just been awarded	E-procurement challenges County websites was down for a week after the works were advertised  Preparation of bill of quantities
2.	Supply & delivery of exhauster 10 tonnes	-Stakeholders comments -Identification of sites -Preparation of Bill of Quantities (BQs) -Advertisement -Evaluation -award	Tender has just been awarded	E-procurement challenges County websites was down for a week after the works were advertised  Preparation of bill of quantities
3.	Supply & delivery of skip loader 10 tonne complete with litter bin	-Stakeholders comments -Identification of sites -Preparation of Bill of Quantities (BQs) -Advertisement -Evaluation -award	Tender has just been awarded	E-procurement challenges County websites was down for a week after the works were advertised  Preparation of bill of quantities
4.	Construction of waste water wetland and bio digester	-Stakeholders comments -Identification of sites -Preparation of Bill of Quantities (BQs) -Advertisement -Evaluation -award	Tender was not responsive as only one person applied and re-advertisement of of the project has been done awaiting evaluation and award	E-procurement challenges County websites was down for a week after the works were advertised  Preparation of bill of quantities
5	Fabrication transportation & installation of garbage bins	-Stakeholders comments	Tender has just been awarded	E-procurement challenges

		<ul style="list-style-type: none"> <li>-Identification of sites</li> <li>-Preparation of Bill of Quantities (BQs)</li> <li>-Advertisement</li> <li>-Evaluation</li> <li>-award</li> </ul>		<p>County websites was down for a week after the works were advertised</p> <p>Preparation of bill of quantities</p>
6	Supply installation testing & commissioning of 20m monopole high mast lighting 7Nos.	<ul style="list-style-type: none"> <li>-Stakeholders comments</li> <li>-Identification of sites</li> <li>-Preparation of Bill of Quantities (BQs)</li> <li>-Advertisement</li> <li>-Evaluation</li> <li>-award</li> </ul>	Tender has just been awarded, contractor visiting sites identified	<p>E-procurement challenges County websites was down for a week after the works were advertised</p> <p>Preparation of bill of quantities</p>
7	Supply installation testing & commissioning of 30m monopole high mast lighting 8 Nos.	<ul style="list-style-type: none"> <li>-Stakeholders comments</li> <li>-Identification of sites</li> <li>-Preparation of Bill of Quantities (BQs)</li> <li>-Advertisement</li> <li>-Evaluation</li> <li>-award</li> </ul>	Tender has just been awarded, contractor visiting sites identified	<p>E-procurement challenges County websites was down for a week after the works were advertised</p> <p>Preparation of bill of quantities</p>
8	Beautification	<ul style="list-style-type: none"> <li>-Stakeholders comments</li> <li>-Identification of sites</li> <li>-Preparation of Bill of Quantities (BQs)</li> <li>-Advertisement</li> <li>-Evaluation</li> <li>-award</li> </ul>	Tender was not responsive as only two companies applied and re-advertisement of the project has been done awaiting evaluation and award	<p>E-procurement challenges County websites was down for a week after the works were advertised</p> <p>Preparation of bill of quantities</p>
9	Construction of fire hydrant water draw off points and related works	<ul style="list-style-type: none"> <li>-Stakeholders comments</li> <li>-Identification of sites</li> <li>-Preparation of Bill of Quantities (BQs)</li> <li>-Advertisement</li> <li>-Evaluation</li> <li>-award</li> </ul>	Tender was not responsive as only one company applied and re-advertisement of the project has been done awaiting evaluation and award	<p>E-procurement challenges County websites was down for a week after the works were advertised</p> <p>Preparation of bill of quantities</p>
10	Consultancy services for environmental and social impact study, preliminary and detailed engineering design of Vihiga municipality access roads, footpaths & flood water drains.	<ul style="list-style-type: none"> <li>-Stakeholders comments</li> <li>-Identification of sites</li> <li>-Preparation of Bill of Quantities (BQs)</li> <li>-Advertisement</li> <li>-Evaluation</li> <li>-award</li> </ul>	Tender has just been awarded	<p>E-procurement challenges County websites was down for a week after the works were advertised</p> <p>Preparation of bill of quantities</p>

11	Request for proposals for provision of consultancy services for preparation of urban development plan	-Stakeholders comments -Identification of sites -Preparation of Bill of Quantities (BQs) -Advertisement -Evaluation -award	Tender evaluation committee has been formed	E-procurement challenges County websites was down for a week after the works were advertised  Preparation of bill of quantities
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**CHALLENGES AND RECOMMENDATIONS**

- a) Preparation of bill of quantities was a challenge as there were very few personnel with expertise and the one available were also very busy meaning it took much longer time to get bill of quantities. In some cases we had to get assistance from other counties that were implementing similar works.
- b) County website was down for about a week meaning interested people could not access the information required. The advertisement period was extended for a week to compensate for the period the net was down.
- c) Electronic procurement has several challenges because its new and there are very few officers in the County who fully understand it’s working. We were constantly consulting national treasury to assist contractors who had challenges of uploading their application on the ifmis system. Getting ifmis number for respective projects was not an easy task as some times the system would be down and this was causing some delay. Officers working in the procurement office were trained on e-procurement. There is need for refresher courses and training on e-procurement and ifmis.
- d) Late disbursement of funds UDG and UIG.

**Support from UDD requested / required (if any)**

The secretariat within the municipal board would like to get support in the following areas; Capacity building on templates for preparation of UDG and UIG progress reports and training on the UIG and UDG expenditure manuals.

**Annexes to the Annual UDG report:**

**Annex 1: Summary UDG physical progress, county, as per 1st July 2018 to 31st December 2018**

<b>s/no</b>	<b>Activity (as per plan/budget)</b>	<b>Planned timings from – to/ months</b>	<b>Assessment of progress(delayed, on schedule or ahead of schedule)</b>	<b>Estimated % completion rate</b>	<b>Comments</b>
1.	Supply of one garbage compacting truck 10 tonnes	April 2019 to June 2019	Delayed		
2.	Supply & delivery of exhauster 10 tonnes	April 2019 to June 2019	Delayed		
3.	Supply & delivery of skip loader 10 tonne complete with litter bin	April 2019 to June 2019	Delayed		
4.	Construction of waste water wetland and bio digester	April 2019 to June 2019	Delayed		
5.	Fabrication transportation & installation of garbage bins	April 2019 to June 2019	Delayed		

6.	Supply installation testing & commissioning of 20m & 30m monopole high mast lighting 7No.s & 8No.s respectively	April 2019 to June 2019	Delayed		
7.	Beautification	April 2019 to June 2019	Delayed		
8.	Construction of fire hydrant water draw off points and related works	April 2019 to June 2019	Delayed		
9.	Consultancy services for environmental and social impact study, preliminary and detailed engineering design of Vihiga municipality access roads, footpaths & flood water drains.	April 2019 to June 2019	Delayed		



10.	Request for proposals for provision of consultancy services for preparation of urban development plan	April 2019 to June 2019	Delayed		
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**Annex 2: UDG budget expenditure overview, county, as per 1st July 2018 to 31st December 2018**

s/no	Activity	Budget execution			comments
		Budget (in KES)	Expenditure by end Financial Year	% budget execution	
1.	Supply of one garbage compacting truck 10 tonnes	12,916,000			
2.	Supply & delivery of exhauster 10 tonnes	9,500,000			
3.	Supply & delivery of skip loader 10	9,975,000			

	tonne complete with litter bin				
4.	Construction of waste water wetland and bio digester	14,504,293			
5.	Fabrication transportation & installation of garbage bins	9,372,800			
6.	Supply installation testing & commissionin g of 20m & 30m monopole high mast lighting 7No.s & 8No.s respectively	61,481,872			
7.	Beautification	25,831,093			
8.	Construction of fire hydrant water	50,000,000			

	draw off points and related works				
9.	Consultancy services for environmental and social impact study, preliminary and detailed engineering design of Vihiga municipality access roads, footpaths & flood water drains.	26,418,942			
10.	Request for proposals for provision of consultancy services for preparation of Municipal spatial plan	30,000,000			
Total for the FY by reporting date		250,000,000			

## **CONCLUSION**

The national treasury should ensure disbursement of UDG and UIG funds are done timely. The national treasury should also ensure that the e-procurement system and IFMIS systems are uninterrupted.