

## VIHIGA COUNTY GOVERNMENT



### COUNTY PUBLIC SERVICE BOARD

P O BOX 344-50300

MARAGOLI

Email: [cpsbvihiga@yahoo.com](mailto:cpsbvihiga@yahoo.com)

### THE COUNTY GOVERNMENT OF VIHIGA AUDIT COMMITTEE

Vihiga County Public Service Board is seeking to recruit persons as: chairperson –One (1) post and members-Three (3) posts to the County Audit Committee as per section 155 (5) of the Public Finance Management Act 2012 ,Public Finance Management (County Government) Regulations 2015 section 167, and Guidelines for Audit Committees in County Government Entities, June 2016.

#### **Job requirements:**

##### **Chairperson**

To be appointed as a Chairperson of the Audit Committee, one must have the following:

1. A degree from a university recognized in Kenya.
2. Holder of CPA (K) and duly registered with ICPAK (Institute of Certified Public Accountancy of Kenya.),or ACCA- Association of Certified Chartered of Accountant
3. Knowledge and experience of not less than seven (7) years in audit and/or financial Management/ Accounting.
4. Knowledge and experience in Public Service /Devolved system of Government including operations, financial reporting and auditing.
5. Knowledge and experience in Risk Management.
6. Be a person of integrity and in compliance with requirements of chapter six of the constitution of Kenya 2010.

##### **Members**

1. A degree from a university recognized in Kenya.
2. Progressive working experience of not less than five (5) years.
3. Be a member of professional body and in good standing.
4. Knowledge and experience in Public Service /Devolved system of Government including operations, financial reporting and auditing.
5. Be a person of integrity and in a compliance with requirements of chapter six of the constitution of Kenya 2010.

### **Terms of appointment.**

- i. Members of the Audit Committee shall be appointed for a term of three (3) years on part time basis and shall be eligible for re- appointment for a further one term only.
- ii. Despite the provision in (i) above, after the expiry of every term at least one third of the committee shall retire and shall not be eligible for re-appointment.
- iii. The term is only extended after the performance of the committee has been reviewed.
- iv. Applicants should not be past or present employees of the County Government and shall not have served as an employee or agent of a business organization which has carried out any business with the County Government.
- v. Applicants should not be political office holders

### **Application process**

Applications together with detailed curriculum vitae, copies of academic and professional certificates and testimonials, national identification card, clearance from KRA, CRB, HELB, EACC and Certificate of Good Conduct in a sealed envelope and clearly marked "**Application for Chairperson County Government of Vihiga Audit Committee or "Application for member- County Government of Vihiga Audit Committee"**" to be addressed to:

**The Secretary,  
County Public Service Board  
Vihiga County  
P.O. BOX 344-50300  
Maragoli.**

**OR Send through our email address: [cpsbvihiga@yahoo.com](mailto:cpsbvihiga@yahoo.com)**

### **Hand Deliveries to be dropped to:**

The County Public Service Board offices at the Municipal grounds Mbale, Vihiga County.

**Applications close on Thursday 14<sup>th</sup> April, 2017**

**NB.** Vihiga County Public Service Board does not solicit for payments or recruit staff through agents/agencies. Any person purporting to undertake the recruitment exercise at a fee and /or on behalf of the County Public Service Board is a fraudster.

- Canvassing will lead to automatic disqualification.
- Only shortlisted candidates will be invited for interview.
- Those with certificates from foreign institutions must have them certified by Kenya National Examination Council & Commission for University Education.

**Vihiga County is an equal opportunity employer: Women, Youth, Persons with Disabilities and those from Marginalized communities are encouraged to apply.**

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