

COUNTY GOVERNMENT OF VIHIGA



COUNTY PUBLIC SERVICE BOARD

P O BOX 880 -50300

MARAGOLI

Email: Cpsbvihiga@yahoo.com

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“Transforming Public Service”

CAREER OPPORTUNITIES

The County Public Service Board wishes to recruit qualified and competent persons to fill the following positions in the Department of Education Science Technical Training on a two years contract (2).

NO	CADRE	NUMBER
CPSB 1	ECDE TEACHERS	814

DUTIES AND RESPONSIBILITIES

- i. Class teaching
- ii. Organizing and facilitating play/learning activities to enable children cope with Primary school life.
- iii. Caring and nurturing spiritual, moral, social, mental and physical growth of children.
- iv. Managing ECDE Centres and keeping professional records (schemes of work, lesson plans, daily programme of activities, health records, progress records).

- v. Participating in curricular development panels, preparing, implementing and organizing and developing relevant play/learning materials.
- vi. Facilitating on pre- writing, pre- reading, number skills, and creativity, experimentation and availing children with opportunities to learn, to care and to control their behavior.
- vii. Conducting co-curricular activities.
- viii. Any other duties as may be assigned from time to time.

REQUIREMENTS

The suitable candidate must possess the following:

- i. A diploma in Early Childhood Education from a recognized institution.

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- i. A certificate in Early Childhood Development and Education offered by the KNEC/Ministry of Education or its approved equivalent.
- ii. Teaching experience of Two (2) years and above in an ECDE Centre.
- iii. Registered by the Teachers Service Commission (TSC).
- iv. Recommendation letter from the Head Teacher of the institution where the candidate is serving.
- v. Must have undergone a Competence Based Curriculum training and in possession of a relevant certificate.
- vi. A degree in Early Childhood Education will be an added advantage.

HOW TO APPLY

The applicants should download the application for Employment form “**VCPSB/APP.01A-2018**” on the official County Website, complete it and submit to the undersigned on or before **18th May 2020 at 5pm.**

**THE SECRETARY/CEO
COUNTY PUBLIC SERVICE BOARD,
P.O. BOX 880-50300
MARAGOLI**

Please Note

- The serving and interested ECDE teachers should submit their applications together with copies of their Certificates, testimonials, Professional and National identity card, or any other documents to the application form
- County Government of Vihiga is an equal opportunity employer and encourages People Living with Disabilities, Youth and Women to apply.
- County Public Service Board does not charge any recruitment fee whatsoever. **Do Not Pay Money to Fraudsters because Our services are absolutely free**
- Canvassing will lead to automatic disqualification
- Only shortlisted candidates will be invited for interview.
- Those with certificates from foreign institutions must have them certified by the relevant authority.

Hand delivered applications should be submitted to the County Public Service Board offices located at Queens Arcade along Kisumu-Kakamega Road, Mbale Town (Adjacent to Hekima Nursery School-Mbale Town)