

## COUNTY GOVERNMENT OF VIHIGA



**COUNTY PUBLIC SERVICE BOARD  
P O BOX 880 -50300  
MARAGOLI**

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*"Transforming Public Service"*

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### **DECLARATION OF VACANCIES IN THE VIHIGA COUNTY PUBLIC SERVICE**

Vihiga County Public Service Board is a Body corporate established under section 57 of the County Government Act 2012 pursuant to Article 235 of the Constitution of Kenya 2010. Section 59 of the County Government Act 2012 outlines the functions of the Board. Pursuant to Constitution and Legal provisions Vihiga County Public Service Board invites applications from qualified persons for the following positions in **Department of Transport and Infrastructure Firefighting and Rescue Section,**

#### **1. SUPERINTENDENT FIRE OFFICER, JOB GROUP "K" (1Position)**

**(Permanent and Pensionable)**

##### **a. Duties and Responsibilities:**

- i. Ensuring Compliance with fire safety standards
- ii. Preparing estimates related to fire installations
- iii. Coordinating of inspections of buildings to assess fire hazards and risks
- iv. Supervision of installation and maintenance of fire equipment in public buildings, hospitals, conference centres and institutions
- v. Coordinating fire investigations and compiling reports
- vi. Training of technical staff under him/her

##### **b. Requirements for appointment:**

- i. Be a Kenyan Citizen
- ii. Served in the grade of Senior Inspector (Fire Services) or a comparable grade and relevant position in the Public service for at least three (3) years
- iii. Diploma in Mechanical Engineering or Electrical Engineering or Chemical Engineering or other relevant qualification from a recognized Fire Services Training School/Institution

- iv. First Aid Certificate course lasting not less than one (1) week from St. John's Ambulance or Kenya Institute of Highways and Building Technology (KIHBT) or any other recognized institution; and
- v. Shown merit and ability as reflected in work performance and results.
- vi. Must have a Driving license.
- vii. Satisfy the requirements of Chapter Six of the Constitution

**2. CHIEF FIREMAN, JOB GROUP "H" (1Position) - (Permanent and Pensionable)**

**a. Duties and Responsibilities:**

- i. Supervision of fire prevention, protection and rescue operations
- ii. Ensuring proper working condition of fire appliances
- iii. Ensuring regular servicing of tools, cartridges and refills
- iv. Confirming that right mixtures are used and that proper equipment is sited where required
- v. Operating firefighting equipment during the actual fire-fighting exercise or during demonstrations and training firemen working under him/her.

**b. Requirements for appointment:**

- i. Be a Kenyan Citizen
- ii. Served in the grade of Senior Fireman or a comparable grade in the Public service for at least three (3) years
- iii. Certificate in Fire Engineering from a recognized Fire Services Training School/Institution
- iv. First Aid Certificate course lasting not less than one (1) week from St. John's Ambulance or Kenya Institute of Highways and Building Technology (KIHBT) or any other recognized institution; and
- v. Shown merit and ability as reflected in work performance and results.
- vi. Must have a Driving license.
- vii. Satisfy the requirements of Chapter Six of the Constitution

**3. FIREMAN II, JOB GROUP "F" (4 Positions) - (Permanent and Pensionable)**

**a. Duties and responsibilities:**

- i. Inspection and maintenance of fire-fighting appliances

- ii. Assisting in rescue operations during emergency
- iii. Operating appliances and communication equipment.

**b. Requirements for appointment:**

- i. Served in the grade of Fireman III or a comparable grade in the Public Service for at least three (3) years OR its equivalent in private sector;
- ii. First Aid Certificate course lasting not less than one (1) week from St. John's ambulance or Kenya Institute of Highways and Building Technology (KIHBT) or any other recognized institution;
- iii. Fireman II Certificate from a recognized Fire Services Training School/ Institution;
- iv. Shown merit and ability as reflected in work performance and results
- v. Must have a driving license (heavy Commercial).
- vi. Satisfy the requirement of Chapter Six of the Constitution
- vii. Must submit a Medical certification from a government doctor

**4. FIREMAN III, JOB GROUP "E" ( 8 Positions) - (Permanent and Pensionable)**

**a. Duties and responsibilities:**

- i. Simple maintenance of fire-fighting appliances
- ii. Assisting during emergency cases.

**b. Requirements for appointment:**

- i. Have Kenya Certificate of Secondary Education mean grade "D" or its equivalent and relevant qualification;
- ii. Fireman II Certificate from a recognized Fire Services Training School/Institution;
- iii. First Aid Certificate course lasting not less than one (1) week from St. John's Ambulance or Kenya Institute of Highways and Building Technology (KIHBT) or any other recognized institution
- iv. Must be physically fit; and
- v. Must be certified medically fit by a Government doctor.
- vi. Satisfy the requirements of Chapter Six of the Constitution.

**HOW TO APPLY**

The applicants should download "the application for Employment form **VCPSB/APP.01-2018(rev.02-019)**" on the official county website, complete it and submit in a **sealed envelop** with the position

applied for **clearly marked on the envelop** and sent by post or **hand delivered** to the Office of the Secretary/CEO, County Public Service Board, Governors Building Room 3, on or before **Thursday 30<sup>th</sup> April 2019. At 5pm.**

**Do not attach copies of your Identification Card or any other academic and professional Certificates**

**THE SECRETARY/CEO  
COUNTY PUBLIC SERVICE BOARD,  
P.O. BOX 880-50300  
MARAGOLI**

- **All applicants Must meet the Chapter (6) Six requirements of the Constitution of Kenya 2012**
- **County Government of Vihiga is an equal opportunity employer**
- **Women and persons living with disabilities are encouraged to apply**
- **Canvassing will lead to automatic disqualification**
- **Only shortlisted Candidates will be notified.**
- **Those with certificates from foreign institutions must have them certified by the relevant authority.**
- **Only shortlisted candidates will be required to provide the Chapter Six documents Identification Card or any other academic and professional Certificates during the interview**